

LAW FIRM STORAGE

- Large Law Firm
- Small Private Practice
- Government Agency
- Law Library
- Insurance Agency
- Higher Education Institution

PROBLEM

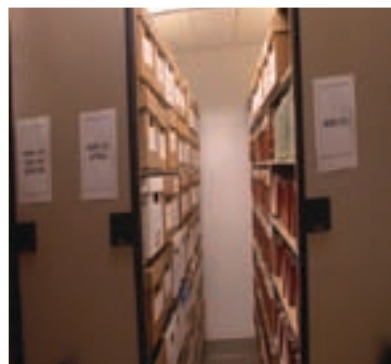
Storage space at this large law firm was reaching the breaking point. The law firm had two good sized rooms of existing storage and file shelving. In the first room hundreds upon hundreds of red rope and redweld files needed daily were becoming harder to organize and locate as the firm's many attorneys and their teams geared up for court, client briefings, and in-house meetings. In the second room, used as a war room, was cluttered and unorganized as boxes were stacked everywhere. Finding a single file much less a single box was a challenge. Key to their success was their ability to locate the right file exactly when they needed it, and that was being compromised. The partners were concerned that they would have to move to a larger office space—which they did not want to do because of the great expense and the disruption it would cause.

OBJECTIVE

Implement two new storage systems that greatly increase the number of files that could be stored in the firm's existing space, while making files easier to find and adding flexibility to what can be stored. To give the law firm the ability to have a war room with flexible shelving configurations to store case files, boxed archive storage and court presentation media of all sized that is compiled during the build up of the case.

SOLUTION

We recommended two high density mobile filing and storage systems to take what would otherwise be static shelving and wasted aisle space and effectively quadruple the storage in the same square footage. It is the ideal solution where space is at a premium. The double-faced carriages with independently adjustable shelves gave the law firm the ability to store any type or size of media and files as needed. The shelving sits on a carriage, which sits on top of a track that was installed on the floor. With a turn of a handle (mechanical assistance), a new row of files is brought to the front. Handles are easy to use and noise is minimal. A high density storage system also can be designed to meet the most stringent of security requirements with electronic and manual locking mechanisms.



CASE STUDY

In their new legal filing system the firm's red rope and redweld files are always front and center. In their new legal storage system everything is on shelves and in its place. It makes it easy to change out a "war room" periodically as files or media that are no longer needed at the courthouse can be easily moved or archived off site again and new ones brought in. Managing multiple case loads at the same time in big trial cases just became so easy the law firm is ecstatic. The before and after use of each of the rooms made the partners wonder why they ever put off the process in the beginning.

